



Information for Honorary Status Holders

Honorary status is awarded in recognition of an individual's contribution to teaching, research and scholarship in the College. The posts are non-stipendiary and will end on the expiry date unless a request for an extension is approved by the Head of School or relevant approval authority confirming your continuing contribution to the University.

Honorary Status role holders are entitled to a University of Glasgow ID card, use of the Library, and a University IT account as required for their role.

In order to obtain access to these facilities, you will require your person number and Glasgow University ID (GUID). Your person number will be noted in your appointment letter, which will be sent by email. Identity cards are available from the Human Resources service. Further information can be found on the [HR website](#).

Some of the social and other benefits available to those with Honorary Status are described below.

IT Services

Honorary Status holders have access to all IT facilities provided by IT Services solely for the purpose of furthering the administration, teaching and research activities associated with their University Honorary appointment; this includes the use of equipment/machines (which may need to be booked). Honorary Status holders have access to all in-house courses run by IT Services on the same basis as contractual members of staff. Honorary individuals are not eligible to use software such as Microsoft Office which is licensed in terms of University employment contract status. Honorary Status holders have access to the web version of Office 365, which can be accessed through your University IT account. Full details can be found on the [IT Services website](#).

Library Facilities

Honorary Status holders have full access to all Library services at the main University Library. This includes borrowing facilities, use of Inter-Library Loan Services, and use of databases provided by the Library, access to Special Collections Department and to Subject Specialists. To access E-journals, E-Books and Databases you must first [register your GUID](#) and obtain a password. The Library charges for photocopying journal articles which it holds in its own stock. These are the same facilities available to members of academic staff. Full details can be found on the [Library website](#).

Personal Details

Honorary Status holders can choose whether they wish to be listed on the University staff pages. Any details shown on the staff directory should be checked by the Honorary Status holder and if incorrect changed. It is the responsibility of all Honorary Status holders to inform their affiliated School representative if their correspondence address, telephone number or email address changes.

Honorary Status holders should inform the affiliated School representative, in writing, if they move to a different post or retire, since this may affect their eligibility for Honorary Status in the College.

Sports & Recreation Service

All Honorary Status holders are entitled to membership to University of Glasgow Sports under the category of Associate Staff. There is a membership charge for this. For further information visit the [University of Glasgow Sports website](#).

Bookable Facilities

Honorary Status holders may book a number of the University's facilities:

Weddings in the University Chapel (available for self and offspring only). For further information visit the University's [Weddings website](#).

Committee rooms, etc., may be reserved via Central Room Bookings. For further information visit the University's [Estates website](#).

For further information on catering facilities and the University Dining Rooms visit the University [catering website](#).

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